

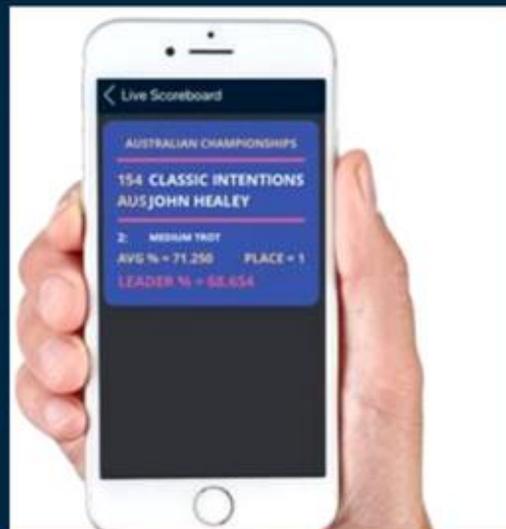


NOMINATE

LIVESCORE

Dressage

USER MANUAL



Preview	
6.5	Nice Entry <input type="checkbox"/> halt
6.0	Diagonal. More Express needed.
5.0	Too much bend in neck.
6.0	Maintain rhythm to assist to bend
7.5	Extension shown
6.5	
6.0	Too much bend in neck
8.0	Better

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INTRODUCTION

LiveScore Dressage is the new and improved way for Judges/Pencillers to record dressage tests. Paperless, innovative and user friendly, the LiveScore Dressage app is the new generation in scoring. Scoring dressage on paper is slow, inefficient and prone to errors. By decentralising the data input, you can speed up scoring and give riders and spectators the instant access to results that they want.

SCOREBOARD LOGIN DETAILS

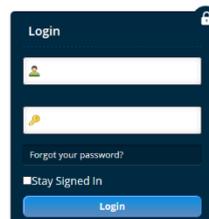
Your Scoreboard login will also get you in to the LiveScore Dressage app.

Please contact us via email – nominate@nominate.com.au to organise login details for Scoreboard and LiveScore Dressage

SCOREBOARD SETUP – IMPORTING FROM NOMINATE

Scoreboard 

Integrated Scoreboard Solution



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If you have not used Scoreboard previously, you will need to import your entries from Nominate. You can do this at any time as once you have linked your event to Scoreboard by importing entries, the system will automatically update new entries for your event in to the Scoreboard scoring system.

- Go to <https://www.nominate.com.au/scoreboard/Login.aspx>
- Login with your Scoreboard account details
- Click the Import Data from Nominate button
- Type your event name in the Event/No.All field
- Select the correct event and click the Import from Nominate link under Actions.
- The system will then import all riders, classes and the event name and event date to the scoring system and will show you a page with how many records (riders) have been imported into Scoreboard once the process is completed.

Settings > Import From Nominate Database

Search:

Event/No.All: Search Field: Exact Match Starts With Contains

ID	Event ?	Start Date	End Date	Actions
12122	Eventing Equestriad Australia - Camden CNC	04/08/2018	05/08/2018	Import From Nominate
12301	Eventing Equestriad Australia CIC ODE - Trade Stands	04/08/2018	05/08/2018	Import From Nominate
11668	Eventing NSW Intermediate Clinic	20/10/2018	21/10/2018	Import From Nominate
11669	Eventing NSW Intermediate Clinic	25/08/2018	26/08/2018	Import From Nominate
12286	Eventing Victoria Spring Horse Trials	07/09/2018	09/09/2018	Import From Nominate
12318	Tasmanian Pony and Riding Club Gymkhana	26/08/2018	26/08/2018	Import From Nominate
12315	Test Event - TAS	24/08/2018	24/08/2018	Import From Nominate



- Click the Home Button from the side menu bar
- Select the event in the drop-down box (if you have trouble find the event, ensure you have current events selected)

Choose Event

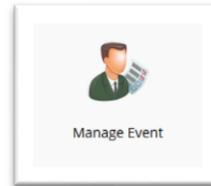
Current Events Previous Events EventID:

Manage Event	Copy Event	Add Event	Competitors	Copy Competitors	Copy One Competitor	Dressage
Reports	Settings	Group Classes	Rider Check-in	Import Data from Nominate	Export Data To EAOnline	Export to FEI
Clubs	Pay For LiveScore Dressage	Payment History				

SCOREBOARD – CLASS SET UP

Once data is imported classes/dressage tests and judges will need to be set up with the dressage test and Judges name(s) for each class.

- Click on Manage Event button
- This will take you the manage event area.



The screenshot shows the "Event" management form. The top navigation bar includes "Home" and "Event". Below the navigation bar is a horizontal menu with tabs: "Event", "Classes", "Competitors", "Start Time", "Time Table", "Teams", "Group", "Officials", "Jumping", "Category", "Import Draw from Excel", "Class Type", and "Upload Sponsor Logo". The form contains several input fields and checkboxes:

- Event Name: Text input with "Test Event - TAS" entered.
- Start Date: Text input with "24/08/2018" entered.
- End Date: Text input with "24/08/2018" entered.
- Event Type: Dropdown menu with "Dressage" selected.
- Best Of Count: Text input.
- Young horse classes: Checkbox (unchecked).
- Interschool Max Points: Text input with "30" entered.
- Interschool event with ASHS: Checkbox (unchecked).
- Nominate EventID: Text input with "12315" entered.
- EA Event ID/Name: Text input with a "Search" button to its right.
- FEI Event Name: Text input.
- FEI Event No: Text input.
- Lock/Unlock: Checkbox (unchecked).
- Freestyle classes: Checkbox (unchecked).
- Venue: Dropdown menu with "-- select --" selected.
- This is a national Interschool event: Checkbox (unchecked).

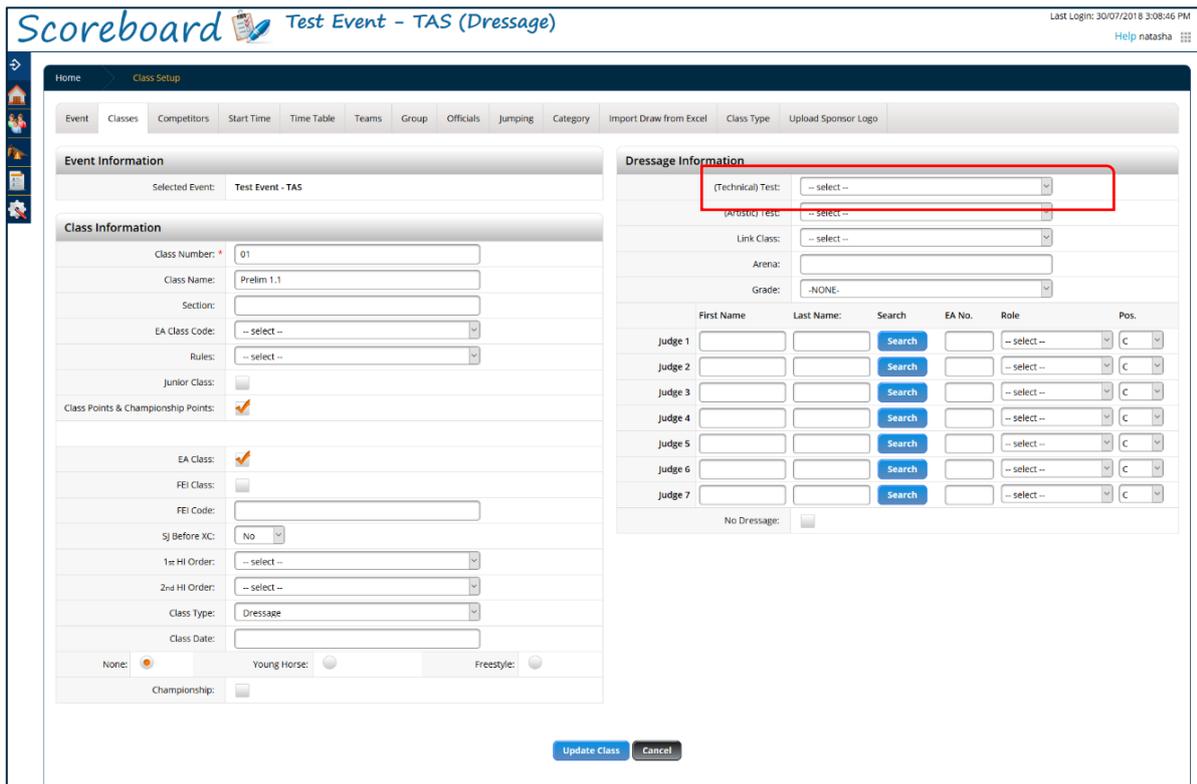
At the bottom of the form are three buttons: "Update Event", "Back", and "Delete Event".

- Click the Classes Tab
- Edit the first class by pressing the pencil button underneath the Edit class on the left hand side of the screen

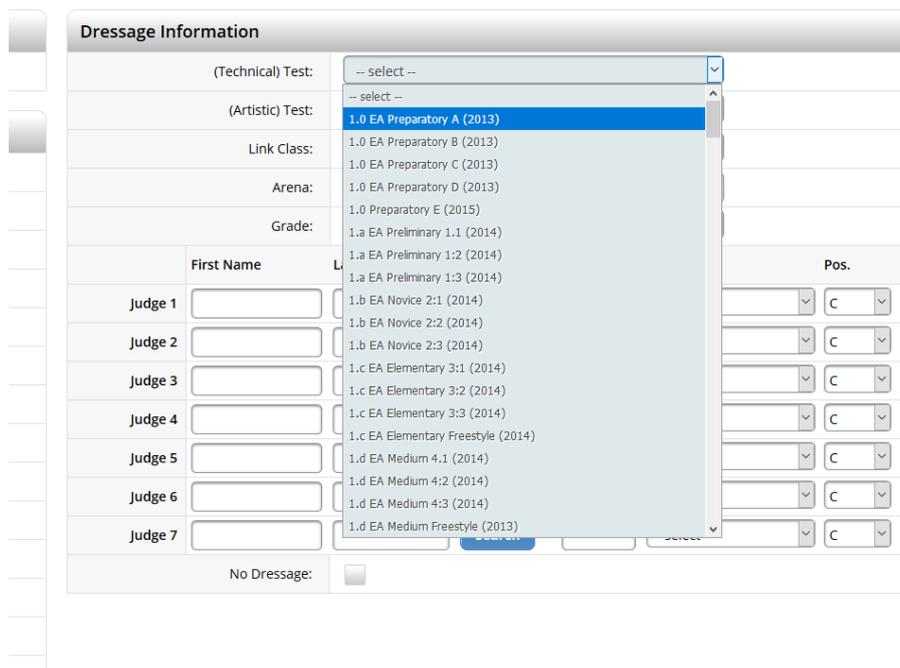
The screenshot shows the "Class Setup" page. The top navigation bar includes "Home" and "Class Setup". Below the navigation bar is a horizontal menu with tabs: "Event", "Classes", "Competitors", "Start Time", "Time Table", "Teams", "Group", "Officials", "Jumping", "Category", "Import Draw from Excel", "Class Type", and "Upload Sponsor Logo". There is a "+ Class" button on the right. Below the menu is a search section with a "Name/No.All:" input field, a "Search Field:" dropdown menu with "Class Number" selected, and radio buttons for "Exact Match", "Starts With", and "Contains". There are "Search" and "Clear" buttons. Below the search section is a table with the following columns: "Edit", "Class", "Class Title", "Junior Class", "Lock/Unlock Class", "Class Type", "Category/Section", "Dressage Tests", "Total Efforts", and "Delete".

Edit	Class	Class Title	Junior Class	Lock/Unlock Class	Class Type	Category/Section	Dressage Tests	Total Efforts	Delete
	0			<input type="checkbox"/>	Dressage				
	01	Prelim 1.1		<input type="checkbox"/>	Dressage		1.a EA Preliminary 1.1 (2014)	0	
	02	Prelim 1.2		<input type="checkbox"/>	Dressage		1.a EA Preliminary 1.2 (2014)	0	

Below the table is a "Lock / Unlock Class" button.



- Under Dressage Information heading, select the Technical Test for the class. If it is a standard dressage class (non freestyle) all you need to do is select the dressage Type test for this class here. For freestyle classes, you need to select the technical test and the artistic test so that the system knows which movements are applicable.



- Enter the Judge first and last name and position. It is best to have your C judge in the first position or the top judge box. The order that you enter the judges is the order they will appear in on your actual scoring page.
- The search button beside the judges name searches the EAonline database for their membership details. This information is then linked into their official's profile and updates the events that they have attended. You can search by the judge's first name and last name or by either. If you don't have the exact spelling, you can start the word and then hit search. This will bring up the list of EA members that closely match that name. Once you have found the judge you are looking for, you can just click on their name to add their details in. Choose their role and position. Click update class at the bottom of the screen to save these changes.
- If the judge for this class is not an EA affiliated judge, you can just enter their name.

Event Information

Selected Event: Test Event - Wagin

Class Information

Class Number: * 01

Class Name: Prelim 1.1

Section:

EA Class Code: -- select --

Rules: -- select --

Junior Class:

Class Points & Championship Points:

EA Class:

FEI Class:

FEI Code:

SJ Before XC: No

1st HI Order: -- select --

2nd HI Order: -- select --

Class Type: Dressage

Class Date:

None: Young Horse: Freestyle:

Championship:

Dressage Information

(Technical) Test: 1.a EA Preliminary 1.1 (2014)

(Artistic) Test: -- select --

Link Class: -- select --

Arena:

Grade: -NONE-

	First Name	Last Name	Search	EA No.	Role	Pos.
Judge 1	Judge	one	Search	0	Dressage Judge	C
Judge 2			Search		-- select --	C
Judge 3			Search		-- select --	C
Judge 4			Search		-- select --	C
Judge 5			Search		-- select --	C
Judge 6			Search		-- select --	C
Judge 7			Search		-- select --	C

No Dressage:

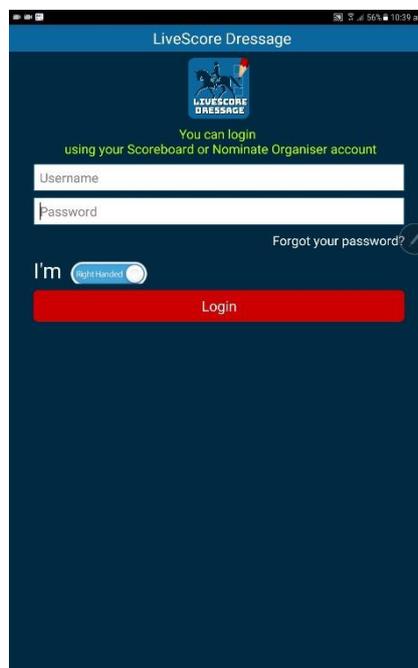
- Continue this process for each class.

Once the event is setup in scoreboard, you can then move onto your tablet with the LiveScore Dressage App to actually score on the paperless test sheet.

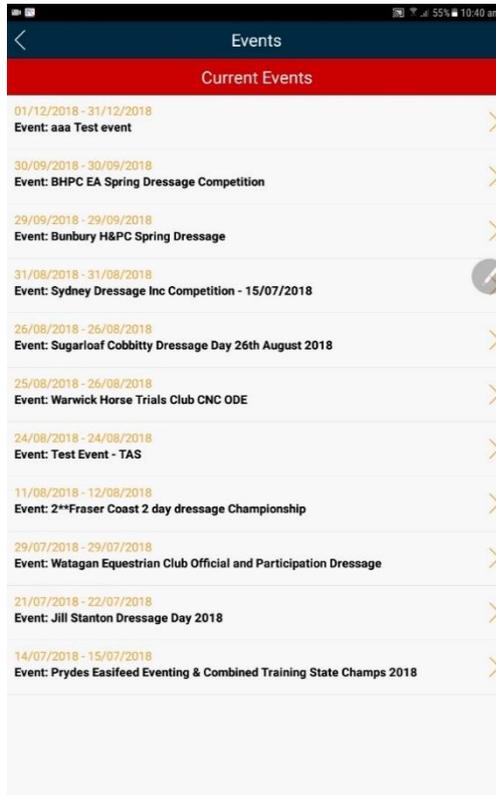


LOGIN

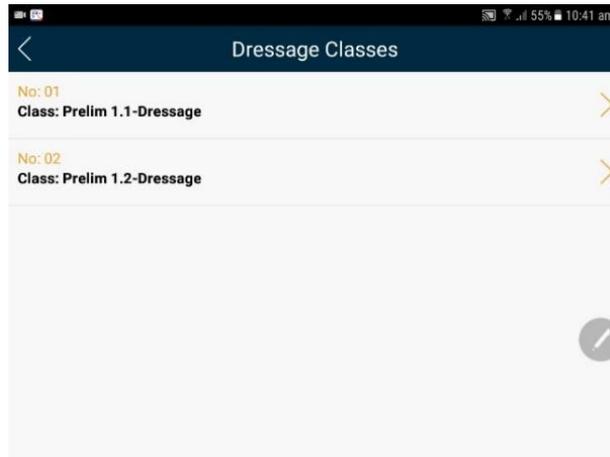
Download the LiveScore Dressage App from the Play Store or the Apple App Store.



- Login using your Event Organiser login details. We can set up multiple penciller accounts for you so that you can give your pencillers individual login details. Please contact Nominate if you want to do this.
- When you (or your pencillers) first log in, they have an option of selecting whether they are left handed or right handed. Changing this option reconfigures each screen within the app to optimise it based on which hand you write with.
- A list of current events will appear, please select the correct event.

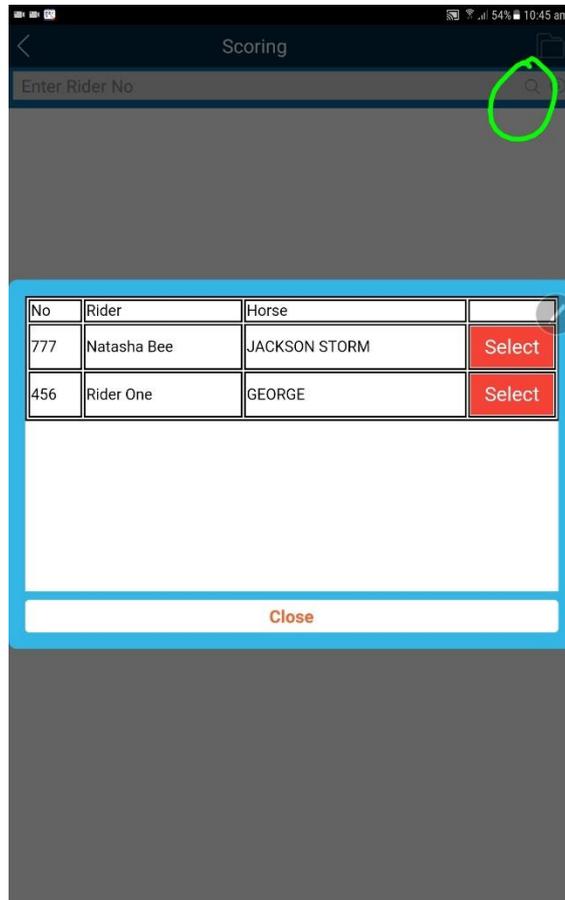


All classes for your selected event will be listed. To start scoring, select the class.



A list of Judges for that class will appear, and you can select the Judge you are scoring for.

You can then either enter the Rider Number (bridle number for dressage or body number for eventing) or click the magnifying glass and a list of all riders will show.



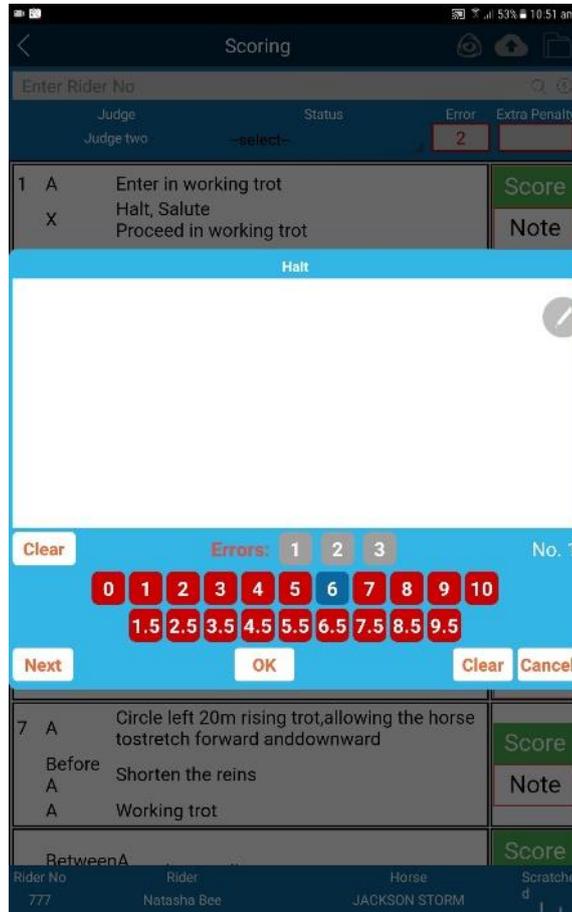
Select the rider you are scoring for.

Scoring			
Enter Rider No			
Judge	Status	Error	Extra Penalty
Judge one	--select--		
1	A X	Enter in working trot Halt, Salute Proceed in working trot	Score Note
2	C E	Track left Circle left 20m	Score Note
3	A AFB	Circle left 20m, developing left lead canter second half of circle Working canter	Score Note
4	BE	Track left Circle left 20m	Score Note
5	Between E & K	Working trot	Score Note
6	A Before A A	Circle left 20m rising trot, allowing the horse to stretch forward and downward Shorten the reins Working trot	Score Note
7	Between A & F	Medium walk	Score Note
8	FXH HC	Free walk on a long rein Medium walk	Score Note
9	C	Working trot	Score Note
10	B	Circle right 20m	Score Note
11	A AKE	Circle right 20m, developing right lead canter second half of circle Working canter	Score Note
12	EB	Half circle right 20m	Score Note
13	Between B & F	Working trot	Score Note
14	A	Down controlling	Score

Rider No: 7 Rider: Tash Bilac Horse: LUCY LOCKET Scratch: d

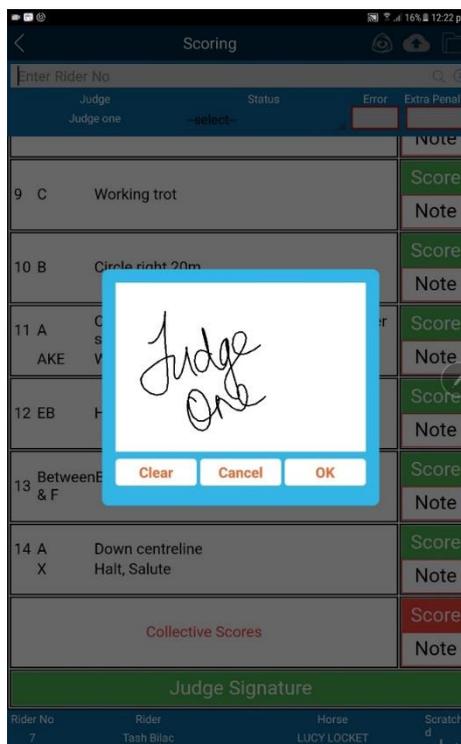
The dressage test will now show. Depending on what dressage test you are scoring, this screen and associated movements may look different, as all tests are different.

- Click the Score button on the first movement. This will show as red if there is no mark for this movement, this will change to green once a movement score has been entered.
- You can either press next to go the next movement, or ok and select the next movement from the main test screen. It is usually quicker to click on” next”, rather than get out, then back in to the next movement.



Once all movement scores are entered, the collective marks will need to be completed.

- The judge would enter the overall comments for the test here.



- Once the judge signs the test and uploads it, the test cannot be modified.

Once the Judge has signed the test the test can be uploaded to Scoreboard (with an Internet connection)

The screenshot shows the 'Scoring' app interface. At the top, there is a navigation bar with a back arrow, the title 'Scoring', and a cloud upload icon circled in green. Below the navigation bar is a search bar labeled 'Enter Rider No'. The main form contains the following fields:

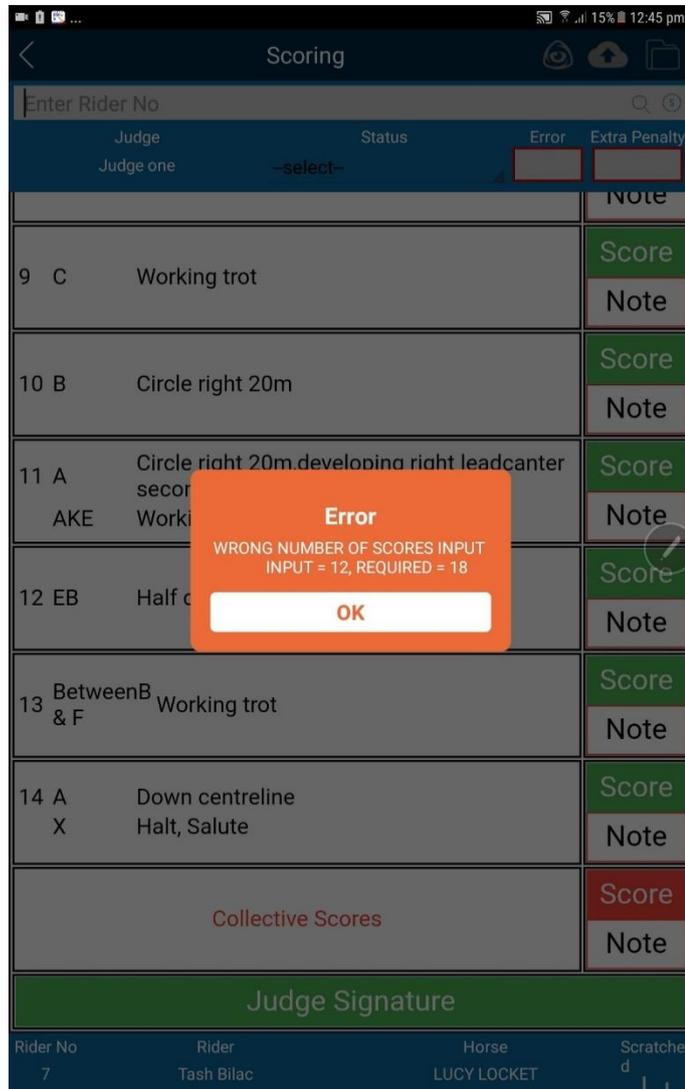
Judge	Status	Error	Extra Penalty
Judge two	-select-	2	
			Note
11 E	Circle left 20m	Score	Note
12 FXH	Change rein working trot	Score	Note
13 Between C & M	Working canter right lead	Score	Note
14 B	Circle right 20m	Score	Note
15 Between B & F	Working trot	Score	Note
16 A	Down centreline	Score	Note
X	Halt, Salute	Score	Note
Collective Scores			Score
			Note
Judge Signature			

At the bottom of the screen, there is a summary bar with the following information:

Rider No	Rider	Horse	Scratches
777	Natasha Bee	JACKSON STORM	d

- Click the Cloud icon at the top of the page
- The test will now be uploaded to the Scoreboard server and a notification is sent to the Scoreboard app for the rider to be able to access their digital test.

- If you have missed entering a mark, a screen will pop up to remind you before allowing you to upload.



REPORTS

Please refer to the Scoreboard Manual for reporting options.

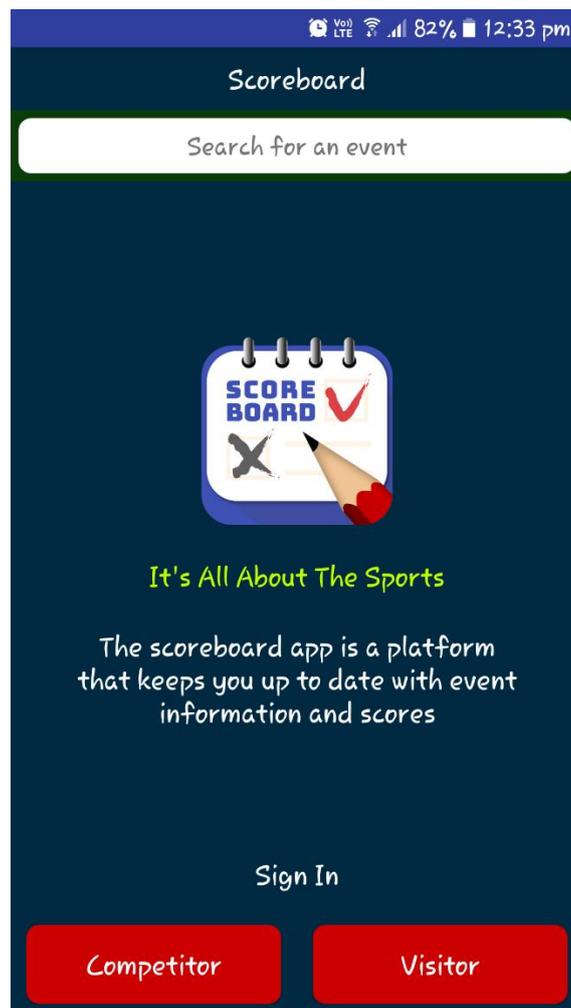


Riders/spectators can download the free Scoreboard app via the Play Store and Apple App store.

Riders can see events they have entered, scratch and receive the copy of their digital dressage tests.

As soon as a test is uploaded, the rider will receive a notification from the Scoreboard app. They can login and view their test. They can also check live results and keep track of placings.

If a rider doesn't have the Scoreboard app, they will be emailed a copy of their digital dressage test.



If you have further questions, or require assistance please contact our friendly team.

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